



JALVAYU VIHAR FLAT OWNERS WELFARE ASSOCIATION
Jalvayu Vihar, Plot no.8, Pocket-4, Builders Area, Greater Noida, U.P-201315
 ☎ : 0120-3512274 Email: - jvvfowa@gmail.com

APPLICATION FORM: FOR TENANTS

(June 2018)

Shifting Time: 6AM TO 6PM

To be submitted by 1300 hrs on Thursday of each week.

Screening Committee will function on all Sundays from 11AM to 1PM

PART-A

DETAILS TO BE FILLED UP BY FLAT OWNER

1. Name of Flat Owner -
 2. Flat No./Floor -
 3. Garage Available or Not - Yes/No
 4. Date of taking over flat -
 5. Present Address -
 6. Permanent Address -
 7. Telephone No.
Office: _____ Residence: _____ Mobile No. _____
 8. Email ID.....
 9. I will be present during the Screening Committee Meeting.
Or
I will be represented by Proforma giving full details of individual with PP photo and specimen signatures is attached herewith.
- Details of mediator / dealer for rental of my flat is given below.
 (In case of having mediator/ dealer)
 (a) Name of the dealer/ mediator
 Address.....
 Mobile No.....
10. I have explained to the tenant the applicable services charges, Mandatory SD (refundable) and Admin cum Processing Charges. The tenant will be responsible to clear all charges by due date, every month.
 11. **Undertaking by the Owner**
 I.....am responsible for good conduct of tenant during his stay in Jalvayu Vihar Society, Gr Noida. In case of tenant's conduct is not as per undertaking at App C. I will be responsible to get the house vacated.

Date.....

Signature of the Flat Owner

FOR INTERNAL SHIFTING ONLY

1. From Flat No.to.....
2. NOC from Present Flat Owner Dated
3. Reasons for shifting.....

PART-B
DETAILS TO BE FILLED UP BY TENANT



1. Name -
2. Date of Birth -
3. Father's/Husband's Name -
4. Present address -----

5. Permanent address -----

6. Occupation and designation (Service/ Self-employed)-
7. Education qualification -
8. Name and address of Company/Organization-
- (Attach copy of company ID and previous month pay slip, for self-employed person last IT Return)**
9. Proof of employment (Joining Letter etc)
 (Attach copy)
10. Tele. No. Off. -----Residence----- Mob. -----
 Email ID.....
11. Period of Tenancy (As per Lease Agreement) From_____ To_____
12. Particulars of family members residing with him - As per App A **(only 4 allowed)**.
13. Copy of registered police verification is attached. - As per App B.
14. Vehicles:-
 (a) It is certified that I shall not hold more than one four wheeler and one two wheeler.
 (b) Details of vehicles held by me are as under:-

<u>S.No.</u>	<u>Vehicle Registration No.</u>	<u>Make/Type</u>	<u>Colour</u>
1.			
2.			
- (c) A copy of RC Book each of the vehicle is enclosed.
- (d) Certified that I will not park any commercial vehicle inside JVV complex.
15. Certified that I am not holding any pet and shall not hold the same till I vacate the flat.
16. I shall not feed animals or birds to maintain cleanliness of surroundings.

Date.....

(Signature of Tenant)

- 17. Undertaking as per App C attached.
- 18. NOK & Relationship Mob No.
- 19. I hereby declare that the facts and details contained in this registration form and the documents enclosed are true & correct to the best of my knowledge, if any facts and details found false or in case of breach of any undertaking given as attached, I am liable to be evicted from the flat at short notice.
- 20. I accept the payment of 'Service' charge (if so) and Admin cum processing charges.

Witness (Any Flat Owner of Block

Tenant

Signature:
 Full Name:
 Flat No:-

Signature:
 Date:.....

Mob:
 Date:

Countersigned

Flat Owner

Signature:
 Date:

PART-C
NO - DUES CLEARANCE CERTIFICATE

- 1. Society Maintenance Subscription and Water Charges paid till.....
- 2. Any other dues etc.....
- 3. NPCL dues cleared. Copy of last payment attached.

Signature of Accountant/Treasurer

DETAILS OF FAMILY MEMBERS

SL. NO	NAME & RELATIONSHIP	DATE OF BIRTH	SEX (M/F)	EDUCATIONAL QUALIFICATION	PROFESSION	LH THUMB IMPRESSION AND PHOTOGRAPH (PASSPORT/STAMP SIZE)
1.						<div data-bbox="1214 453 1414 699" style="border: 1px solid black; padding: 5px; text-align: center;">Photo</div>
2.						<div data-bbox="1214 768 1414 1014" style="border: 1px solid black; padding: 5px; text-align: center;">Photo</div>
3.						<div data-bbox="1214 1094 1414 1339" style="border: 1px solid black; padding: 5px; text-align: center;">Photo</div>
4.						<div data-bbox="1214 1419 1414 1665" style="border: 1px solid black; padding: 5px; text-align: center;">Photo</div>

Verified Correct

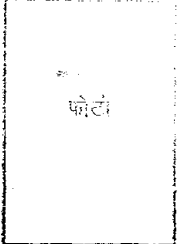
Owner Signature
Date

Signature of Tenant
Date

किरायेदार की सूचना का प्रारूप जनपद गौतमपुरा नगर (J0090)
(कृपया हिन्दी भाषा का प्रयोग करें)

1. मकान मालिक नाम मो०न०
 पिता/पति का नाम व्यवसाय
 घर का पता
 थाना जिला प्रदेश

2. किरायेदार का विवरण, जिसे मकान किराये पर दिया गया है।
 किरायेदार का नाम मो०न०
 पिता/पति का नाम
 व्यवसाय व कार्यालय का पता
 घर का पता
 थाना जिला प्रदेश



3. परिवार के सदस्यों का विवरण जो साथ रहेंगे -

नाम	उम्र	रिश्ता
(1)
(2)
(3)
(4)
(5)

4. किराये पर लिये गये मकान का पता
 पता
 थाना जिला प्रदेश

5. पूर्व निवास का पता
 पता
 थाना जिला प्रदेश

6. स्थायी पता
 पता
 थाना जिला प्रदेश

निम्न में से किसी एक-

- (1) पासपोर्ट, ड्राइविंग लाईसेन्स, शस्त्र लाईसेन्स, राशन कार्ड, मतदाता पहचान पत्र, आधार कार्ड, प्राधिकृत अधिकारी द्वारा जारी किया गया निवास प्रमाण पत्र) की तीन छायाप्रति संलग्न करें।
- (2) बैंक चालान की तीन छायाप्रति संलग्न करें।

नोट :- सभी छायाप्रतियों पर आवेदक के हस्ताक्षर होना अनिवार्य है।

किराये दार के हस्ताक्षर/अंगूठा निशानी
 मोबाईल नम्बर



मकान मालिक के हस्ताक्षर
 मोबाईल नम्बर

UNDERTAKING BY THE TENANT

Flat No.

Ihereby undertake that:-

- (a) I will stay in the rented flat with my family, details of whom have been given by me in application form.
- (b) I have read the Bye-laws of the Society and I shall abide by the Bye-Laws. In case of non-adherence/ non-compliance, my tenancy would be liable to be terminated by the Association at short notice.
- (c) The rented house premises would be utilized ONLY for residential purpose and NOT for any sort of commercial activities such as beauty parlor, Tiffin supply, supply of clothes/dress material etc. In case found indulged in such activities, I am liable to be evicted from the flat.
- (d) I have been instructed by the owner of the Flat, that I shall have to pay the Jal Vayu Vihar Flat Owner's Welfare Association (JVVFOWA) monthly maintenance and water charges, as per the existing rates, for which I agree and which shall be payable by me to the association directly in the Association office on or before the tenth day of each English Calendar month.
- (e) I will clear ALL DUES before vacating the house. Gate Pass from the Association will be issued for allowing the luggage to be taken out, one week in advance.
- (f) A copy of the Lease/Rent Agreement deed between the flat owner and the undersigned made on a Rs.10/- stamp paper DULY ATTESTED BY THE NOTARY is enclosed herewith. Lease Deed valid till is signed on all pages by the owner and self.
- (g) Lease deed will be renewed on expiry of period and copy of the same will be submitted in Association office every time otherwise I will be treated as unauthorized tenant.
- (h) In addition to the Bye-Laws of the Association I shall obey all prevalent traffic rules and adhere to the laid down speed inside the JVV Complex.
- (i) Copy of vehicle registration will be submitted in Association office along with this form. Only after that vehicle sticker may be issued on payment and vehicle allowed inside the JVV complex.
- (j) My vehicle/vehicles will be driven with a valid license and two wheeler always be driven with suitable helmet.
- (k) Vehicles shall be parked at proper place only in orderly manner.
- (l) I will not bring my vehicle inside the JVV, Gr Noida campus, in case the garage is not available with the house being rented out to me.
- (m) Learning to drive any vehicle inside the JVV complex will not be undertaken.
- (n) I shall maintain cleanliness of the surroundings of the society / rented house.
- (o) I shall not cause any inconvenience to the neighbors, I shall be responsible for the behavior/ conduct of my family members.
- (p) Any time JVVFOWA feels, Police Verification may be sought and for this, I wouldn't have any objection and if anything found NOT in favor I would be liable to vacate the flat immediately. .
- (q) At any time if any guest is staying overnight with me, prior written permission will be obtained from the Association office.
- (r) I do/do not possess any firearm. If yes, give following details:-
 - (i) Details of firearm.....
 - (ii) License details (Lic. No.....issued by.....valid up to.....) Will be submitted along with the application.
- (s) While vacating the rented flat I will inform the Association, in writing at least 10 days prior to vacation.
- (t) Extra Car Parking Charges

Owner's Signature
Date: -

Tenant's Signature
Date:-



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APPLICATION FOR MOVING IN
(For Tenants Only)
(To be filled up in Two copies)

Applicant's
PP Size
Photo

To
JVVFOWA
Greater Noida

1. I.....
 S/o D/o w/o.....
 R/o.....
 Intend to reside/ am residing in flat No.....Type.....as tenant
 w.e.f..... , permission for which is already granted.

2. The said flat is owned by

3. Please permit me to move in with luggage.

4. Mobile No

5. Email ID

Tenant signature

Approved/Not approved

to move in by

.....

Secretary/Vice President
JVVFOWA
Date

Distribution:-

1. Tenant
2. Security Main gate.



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4. Mobile No

5. Email ID.....

Tenant signature

Approved/Not approved

to move in by

.....

Secretary/Vice President
JVVFOWA
Date

Distribution:-

- 1. Tenant
- 2. Security Main gate.
- 3. Office copy.

RENTING OF FLAT NO.....

TENANT NAME.....

RECOMMENDATIONS OF THE SCREENING COMMITTEE

S.No	Designation	NAME	REMARKS	SIGN & DATE
01	Member - 1			
02	Member - 2			
03	Chairman			

PAYMENT DETAILS**Payments received (To be deposited after clearance from Screening Committee)**

1. Refundable Security Deposit Rs. 5000/- paid vide Receipt No..... Dated.....
(ORIGINAL RECEIPT TO BE KEPT IN SAFE CUSTODY FOR REFUND PURPOSES)
2. Non-refundable Admin cum processing charges with 18 % GST Rs. 2360/- (Rs 2000+360)
Receipt No..... Dated.....
3. Adhoc Water Charges Rs.5000/- paid vide Receipt No.....Dated.....

Date.....

Accountant

Secretary
Date _____

Vice President
Date _____

President
Date _____